## General elements of an OHS inspection

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|  | Observation categories | Observations |
| 1 | The physical work environment | |
| 1.1 | Materials flow and handling |  |
| 1.2 | Design of buildings and rooms |  |
| 1.3 | Temperature and ventilation |  |
| 1.4 | Maintenance of the workplace |  |
| 1.5 | Housekeeping and tidiness |  |
| 1.6 | Cleanliness |  |
| 1.7 | Ventilation |  |
| 1.8 | Electical installations |  |
| 1.9 | Noise |  |
| 1.10 | Work station design |  |
| 1.11 | In case of emergency |  |
| 1.12 | Sanitary installations |  |
| 1.13 | Welfare facilities |  |
| 2 | Equipment | |
| 2.1 | Manual tools |  |
| 2.2 | Machinery |  |
| 2.3 | Chemicals |  |
| 2.4 | Transport equipment |  |
| 2.5 | Protective equipment |  |
|  |  |  |
| 3 | Work Organisation and psychosocial environment | |
| 3.1 | Linear or group work |  |
| 3.2 | Working hours and overtime work |  |
| 3.3 | Work intensity |  |
| 3.4 | Forms of management |  |
| 3.5 | Skills level and work requirements |  |
| 3.6 | Monotony and stress |  |
| 3.7 | Training, education and development |  |
| 3.9 | Psychological and sexual harassment |  |
| 3.8 | Threats and violence |  |

### Comments

This guide represents a simple form of remembering what an inspection round should cover. It contains the general elements. These are not scientific categories but practical points of observations which trains the participant in observing the surroundings and the environment in order to understand the risks and why workers not always act in the safest possible way